

MEG FIRESTONE

THE DESERT CONCIERGE

WEDDING / EVENT CONTRACT

WEDDING OR EVENT DATE: _____ TIME OF EVENT: _____

NAME OR WEDDING OR EVENT PARTY _____

TODAY'S DATE _____

Thank you for choosing The Desert Concierge!

Please review our event procedures and policies contract.

We ask for one credit card put on file for deposit(s), balances and any add-on services. We do not take separate or multiple payments for services. There is one billing for the entire event.

A 20% gratuity will be added to the bill. You may give an additional gratuity at the time of the service if you wish.

BOOKING 4 WEEKS BEFORE OF EVENT:

After establishing your needs for services, dates and times, we will book the appropriate stylists and determine your total bill. At this time a 50% deposit of quoted fees is required and charged to the authorized credit card on file. **NOTE: No appointments can be booked final until credit card is authorized and deposit is charged.** This is refundable **ONLY** if canceled prior to 4 weeks of event date.** We understand that subsequent changes may occur, and ask that you inform us of any modifications as soon as possible. All changes to the original bill will be included in the final billing. Within 4 weeks of the event date the remaining balance will be charged to the authorized credit card on file. If booking within the 4 weeks of event date 100% of services will be charged.

You will receive an itinerary including the services, times and stylists. Please be advised that stylists are subject to change, without notice. Any additional services done at time of wedding will be charged within 72 hours after event, including gratuity.

LATE ARRIVALS: We understand that your event day is very hectic, but ask that everyone arrives on time. If any of your party is late, your appointment times may be reduced in order to finish on time for our next scheduled appointments

*****Cancellations due to any state mandatory shut-down that falls on event date will result in automatic full refund.***

I UNDERSTAND AND AGREE TO THE EVENT CONTRACT TERMS:

BRIDE'S Name Print _____

BRIDE'S Signature _____ Date _____

RESPONSIBLE PARTY Name Print _____

(Person responsible for payment, whose name appears on the payment credit card)

RESPONSIBLE PARTY Signature _____ Date _____